

St. Paul's Anglican Church

Advisory Board Meeting Minutes

Date & Time: September 15, 2011 7:00pm
Chair: Jennifer Stacey
Recorder: June Armstrong
Advisory Board Members
Distribution: David Green, Ellen Goodeve & Lewis and Janice Parker
Parishioners as requested

MEMBERS PRESENT

Father John Flindall, Lawrence Weese, Brian Stonehouse, Jennifer Stacey, Midge Trauzzi, Yvonne Cooper, Gary Bradley, Donna Doucette, Ingrid Gerry, June Armstrong, and Daryl Stogryn (arrived late)

MEMBERS ABSENT

No regrets

OTHER GUESTS

Barb Gale, Bev Anderson, Brian and Nancy Sutton, Lewis Parker, Jill Morralee, Marlene McFadden, Mary Tadman, Carol Lord, Gord Martin, Chris Bradley, and Melanie Gunter (arrived late)

CALL TO ORDER

The meeting was called to order by Lawrence at 7 pm sharp.

Father John opened with prayer.

Jennifer was appointed, by the Wardens, as the chair for this meeting, and Brian explained to us that the format of the meetings has been changed, with the Board Meeting being run as such, with discussion being among the Board members only, with the guests observing, followed by a question period. He further explained to us that items for the agenda could be added at the start of the meeting, by Board members. Members of the congregation who want items on the agenda will be able to have these things on the agenda, if they speak to a Warden by the Sunday preceding a meeting. In this way, the Wardens will be prepared to address concerns in an informed manner. Items to be included in the Agenda are at discretion of the Wardens and Priest.

DISCUSSION OF AGENDA

A motion to accept the agenda was made by Brian, and seconded by June. *Motion carried*

Items added to the agenda were:

Anniversary Committee report - Midge,
Congregation social event - Ingrid

APPROVAL OF MINUTES

The minutes of the last meeting were circulated, and a motion made by Lawrence and seconded by Ingrid that the minutes be accepted. No changes made. *Motion carried*

MATTERS ARISING

- 1) Brian spoke to the matter of the fundraiser discussed at the last meeting, with the Gospel of Matthew to be presented. Gary asked if anything similar has been done in Brighton previously, and Donna replied that yes, a similar has been done in Brighton previously, and Donna replied that yes, a similar programme was presented at Christian Reformed Church, in support of Youth for Christ. She reported good attendance, with a free-will offering. A decision was made to put the idea out to the parish on Sunday morning. June volunteered to co-chair this project if another co-chair can be found. (Barb Gunter agreed to co-chair when asked the following day)
- 2) Ingrid asked about the accessibility ramps for the entrance to the church, and Brian replied that they have been ordered.

REPORTS**Wardens' Report**

1. Brian read a letter from Bishop Linda, advising that she is searching for a new priest for our parish. In her letter, she suggested that a two-year appointment be made, with the priest to be here for that period of time, and a re-assessment be made. This will give us some time to sort out our financial matters, and do some re-building of the parish. She has suggested that a small group of 5 be set, by the Advisory Board, made up of the 2 Wardens, and 3 other parishioners, to meet with this person, and then move forward with the appointment. Brian told us that he has heard from Bishop Linda that she has a candidate for this parish, and would like us to move quickly. Brian asked that June be part of this group, and that any other interested persons should contact him. He told us that an emergency meeting of Advisory may be necessary, perhaps for this Sunday, and he will contact members if this needs to happen.

Gary asked if we have a possible date for a new priest's arrival, with the answer being no, and also asked if we know the type of financial help was offered in Bishop's letter. The reply, given by Brian, was that Bishop Linda is going to ask the House of Bishops to approve a financial assistance plan with a declining amount being received by the Parish for the next two years. This would mean a time for financial recovery for our parish and as we recover that declining amount would in turn be made up by Parish offerings.

2. Lawrence circulated a report of the estimated costs to clean and do necessary repairs to the Rectory. This would have to take place before a new Priest-in-Charge could move into the Rectory. Some discussion took place, about the estimates. A motion was made by Lawrence and seconded by June that we go ahead with the repairs and cleaning of the Rectory, excluding the roofing at this time. More discussion followed, with Donna asking if we got more than one quote for the new window, reply was no, only one quote. *Motion carried*

Father John's Report

Father John reported that he continues with the parish visiting, and the worship services. He has almost completed the entire parish list for visits, and will continue, probably with some evening visits being necessary.

Financial Report

Gary circulated the financial report. A motion was made by Gary and seconded by Brian to accept this report.

Daryl asked if we can have an income and expense statement, reply was yes, for next month. Yvonne asked about the reserve funds, in GICs, can we access these funds, in order to pay for rectory needs. Reply was yes. It was also requested that the Income & Expenses for the current month be published in the minutes as the necessary information for distribution.

Daryl asked if the minutes could include the numbers for income and expenses for the past month, "just in, out, and the difference" reply was yes. Daryl suggested that we need to get these numbers regularly.

Motion carried

Income for August 2011

Income	\$14,870.75
Expenses	<u>5,078.42</u>
Difference	<u>\$9,792.33</u>

Focus on Ministry

Father John presented a calendar of events of upcoming Ministry opportunities.

These include:

Sept. 18, Gail Moffatt will present the Gospel in Storytelling format, and we will have a guest preacher, Augustine Fredericks, from Liberia, Youth for Christ.

Sept. 22, Applefest Service, 7:30 pm, at Evangel Temple

Sept. 25 - Back to Church Sunday, an opportunity to invite friends and neighbours to join us for worship.

Oct. 9 - Harvest Thanksgiving Service

Oct. 11 - 7 pm - Heather Steeves and Bishop Linda will lead a session on Thriving, and re-building our parish, followed by Evensong.

Oct. 13 - Nov 3 - Re-imagining the Church, and intro course to Mission Shaped Church, to be held at St Peter's Church, Cobourg, on five consecutive Thursday evenings. Father John will be attending this course, and the Wardens would like to have a minimum of four members from our Parish attend, as well. Please speak to Brian, if interested, as registration needs to take place by Sept 30. There is no charge for this course.

Oct. 14 and 15 - The Canadian Festival for Biblical Storytelling will take place. Please contact Brian, for details.

Oct. 22- Lay readers' Symposium, 9 am to 3:30 pm, at St. Jon's, Ida, led by Bishop Linda, and Rev'd Bill Gray. Cost of \$20 per person, which Father John suggests be covered by the parish, for the willing participants.

Oct. 29 - I'm too Busy to Pray - led by Bishop Patrick Yu, at St. John's Church, Ida.

Nov. 18 – 20 - Youth Ministry Training Retreat - to take place in Burleigh Falls, at a cost of \$50 per parish, and led by Rev's Simon Bell.

Father John also commented on a form of worship being widely used in some areas, where Lay Ministers take a much larger role in Parish Ministry, and strongly advised that this would be a good thing for our parish, to get more Lay Ministers trained, by attending the Lay Readers' Symposium. He also suggested that we look in to contacting Rick Penner, a musician with an extensive repertoire, who is presently doing a Library Series in Belleville, to bring his Series to Brighton, and using our church for his concerts. He suggested this as an outreach possibility, and maybe a fundraising opportunity, as well

ADDITIONAL BUSINESS

1).Mission Shaped Intro - covered in Focus on Ministry report

2) Anniversary Committee - Midge reported on behalf of the committee. a bookmark is being prepared, and will be distributed at Applefest, announcing our upcoming Anniversary year, and giving contact information for the church. A Signature quilt is planned, and started, with the plan being to use the quilt as a fundraiser, "selling" the blocks. Daryl reported that the Music Ministry is planning a concert as a fundraiser for the Anniversary Committee. Midge and Daryl will discuss future plans.

3) Parish Social Event - Ingrid announced plans for a social event, to be held on Nov. 2, an All Souls Day dinner, and a plan to get the 8 am and 11 am people together. The plan is to cook breakfast church, with the 11 am volunteers doing the cooking, and the 8 am people doing the clean-up. A date was set for Oct 16.

Question Period:

Brian took the questions.

- from Chris - who is doing the Website? reply - Sarah

- from Melanie - as she arrived late tonight, can she have a chance to read the letter from the Bishop? reply - yes, at end of the meeting, and reminded everyone that copies of the letter will be available on Sunday

- from Lewis - re:financial help from the Diocese offered by Bishop Linda - is it to be re-paid by the parish reply - no, it will be in the form of a "grant"

- from Barb - re: rectory repairs - Barb's question was regarding rectory repairs list which was given to members of Advisory Board. She wanted to know if guests could also see that list. reply - list was passed around amongst guests, just an oversight. Brian also remarked that Betty McGill-Down and Gladys Edwards are responsible for estimates for repairs needed, and cleaning of the rectory. They did this inquiring, and gathering of information on their own initiative, and it is very much appreciated.

- Brian announced that Chris Bradley has volunteered to be the guy who does small repairs needed in the church. He asks that we write things on his list in the narthex, as we notice needed repairs, and he will attend to them as he is able. Thanks to Chris.

- from Mary - re: getting items on the agenda? reply - just ask a Warden to have it on the agenda, by the *Sunday prior* to a meeting. Inclusion of an item is at the Wardens and Priests discretion

- from Betty - re: letter from Bishop Linda, as to the presentation of the letter to the parish. Brian replied that he will do much the same presentation as he did tonight, during each service

- from Brian Sutton - re: his question at end of last Advisory Board Meeting regarding the need for a paid Music Director? reply from Brian Stonehouse that follow-up will be a meeting with the Music Ministry team, which is scheduled for September 18
- from Bev - re: date that Father John's appointment here is scheduled to end? Father John replied that his agreement with Bishop Linda is for the end of October.
- from Daryl - re: minutes of Advisory Board meetings - is there a guideline for publication of the minutes, as he, and others, would like to have access to minutes more quickly than has been done in past few months. Discussion took place, and June has promised a more timely submission of minutes to Brian for publication.
- from Midge - re: gender of prospective candidate for our next priest-in-charge? She noted that Brian has been using the male pronoun, and asked if this person is indeed a man? reply - yes

9. MEETING ADJOURNMENT

Motion to adjourn made by Brian at 8:45 pm

Date of next meeting in October, subject to change, with notification, if too many conflicts with members attending Mission Shaped Intro course, scheduled for Thursday evenings.

We closed with The Grace.

Minutes Approval:

Lawrence Weese

Lawrence Weese - Warden

BW Stonehouse

Brian Stonehouse - Warden